

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
Minutes  
**February 9, 2023**  
**LCS Library – 6:00 PM**

**Call to Order by Deanna Lothrop, Board of Education President, at 6:00 PM**  
**Pledge of Allegiance**

**MISSION STATEMENT**

Preparing Today's Students to be Tomorrow's Citizens.

**REGULAR MEETING**

**MEMBERS PRESENT:**

**Deanna Lothrop, President**  
**Scott Rickett**  
**Sherri Wilson, District Clerk**

**Kathy Gardner, Vice President**  
**Shauna Dupee**  
**Ray McIntosh**

**MEMBERS EXCUSED:**

**Jon LaFontaine**  
**Lynn Reichert**

**ADMINISTRATORS PRESENT:**

**Patricia Gibbons, Superintendent**  
**Deborah Wilkinson, Curriculum & Data Coordinator**  
**Ariana Morrison, District Treasurer**

**ADMINISTRATORS EXCUSED:**

**Christopher Marshall, Principal/Athletic Director**

**OTHERS PRESENT:** Beth Faulknham, Adrienne Teachout, Kris Cole, Alison Widrick, and David Widrick.

**PRESENTATIONS:** Mrs. Beth Faulknham, Ms. Adrienne Teachout and Mrs. Kris Cole

Teachers from the math department presented an overview of the current technology programs and strategies used with our students in grades 6-12. These programs have proven effective not only in learning new material, but also in closing learning gaps by providing innovative learning techniques.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Scott Rickett. Motion is approved 5 – 0.

**1. Approval of Minutes:**

- January 12, 2023 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- **Feb. 13 & 15, 2023:** Credo (Alyson Wesley) PD Training, P. Gibbons – Faculty & Staff NARCAN & Vape Training – 2/13 (1:00-3:30 PM), 2/15 (3:-3:30 PM)
- **Feb. 28, 2023:** Parent Information Night, P. Gibbons – Credo representative, Alyson Wesley will present information on the dangers of Vaping, and the proper use of NARCAN – LCS Gym – 6:30-7:30 PM

**3. Conferences and Workshops:**

- None at this time

**4. Approval of Financial Reports:**

- School Business Report – (Verbal)
- Treasurer's Report, December 2023
- General Fund Warrant #24; #26
- School Lunch Fund Warrant #9; #10
- Federal Fund Warrant #6

**REGULAR AGENDA**

**Other Discussion and Action**

**1. Public Comments:**

Mrs. Alison Widrick addressed the Board of Education regarding their daughters' participation in the Belleville Henderson CSD Inter-curricular FFA Program. The Board agreed to further discuss Mrs. Widrick's concerns during Executive Session. Following the meeting, a letter of response will be sent to Mr. and Mrs. Widrick.

**2. Ongoing Agenda Items:**

- None at this time

**3. Board Information:**

- **Feb. 16, 2023:** BOE Buildings & Grounds Committee Meeting – LCS Conference Rm. – 5:00 PM
- **Mar. 9, 2023:** BOE Finance Committee Meeting – LCS Library – 5:00 PM
- **Date Change, Apr. 30, 2023:** Class of 2023 Senior Trip, May 1-4, 2023 (previously BOE approved on 12/15/22) - Due to airline flight changes, the date of departure will now be April 30, 2023. Return date will remain the same, May 4, 2023

**4. Board Information, LCS Events:**

- **Jan. 28, 2023:** Student Council Fundraiser, K. Aubertine – Snack and Drink Sales at Winter Ball – 7:00-10:00 PM
  - **Feb. 2, 2023:** Senior Night, K. Sherman - Varsity Girls' Basketball – LCS Cafeteria – 7:30 - 9:00 PM
  - **Feb. 3, 2023:** Gr. 3-4 Assembly, P. Brennen – K-9 Patrol Officer Visit, Jeffrey Froelich – LCS Stage – 9:00-9:45 AM
  - **Feb. 6, 2023:** Gr. 11-12 Visitation, T. LaVancha – US Marines – LCS Main Lobby – 11:30 AM – 12:00 PM
  - **Feb. 10, 2023:** Gr. 11-12 Visitation, T. LaVancha – National Guard – LCS Main Lobby – 11:30 AM – 12:00 PM
  - **Feb. 11, 2023:** Drama Club, L. Martineau – Shrek Musical Rehearsals – LCS Gym/Stage – 10:00 AM – 2:30 PM
  - **Feb. 16, 2023:** Gr. 8-12 Band Rehearsal, E. Johnson – Combined Rehearsal with Copenhagen CSD – LCS Gym – 9:00-10:30 AM
  - **Feb 25, Mar. 4, 2023:** Drama Club, L. Martineau – Musical Rehearsals – LCS Gym/Stage – 10:00 AM – 2:30 PM
  - **Mar. 6-20, 2023:** Class of 2026 Fundraiser, S. Doney – Little Debbie Cakes Sales – LCS
  - **Mar. 30, 2023:** NHS Field Trip, B. Faulkham/A. Teachout – NHS Recognition Ceremony - Watertown HS – 6:00-8:00 PM
  - **June 13-16, 2023:** Gr. 4 Field Trip, K. Perkins – Stone Mills Agricultural Museum – 8:30 AM – 2:30 PM.
- NOTE:** Specific date for the field trip will be chosen closer to the event.

**5. Board Action:**

**BE IT RESOLVED,** that the Lyme Central School Board of Education takes action to approve the draft revisions made to current Lyme Central School Policy/Procedure per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval of adoption or deletion:

Approval to Adopt:

- Policy #6101 – Certifications and Qualifications
- Policy #6102 – Probation and Tenure
- Policy #6161 – Conference – Travel Expense Reimbursement
- Policy #6180 – Staff-Student Relations, Fraternalization

Approval to Delete:

- Policy #6160 – Professional Growth/Staff Development (District Specific)
- Policy #6171 – Safe Mentoring Act - replaced by previously approved policy #6400
- Policy #6190 – Termination of Employment - replaced by previously approved policy #6004
- Policy #6210 – Certified Personnel – NOT a required Board Policy
- Policy #6212 – Certification and Qualifications - renumbered 6101
- Policy #6213 – Professional Certification – 175 Hours of Professional Development Required (District Specific)
- Policy #6214 – Incidental Teaching - merged with #6101
- Policy #6215 – Probation and Tenure - renumbered/replaced by 6102
- Policy #6216 – Disciplining of a Tenured Teacher or Certified Personnel – Codified in the Law, NOT Required

**NOTE:** At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s) will also be implemented.

Motion for approval by Ray McIntosh, seconded by Shauna Dupee. Motion is approved 5 – 0.

**6. Board Action:**

**BE IT RESOLVED,** that the Lyme Central School Board of Education takes action to approve the contract from New Energy Solutions Inc., for the Lyme Central School District, to be awarded as a professional service contract.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 5 – 0.

**ADMINISTRATIVE REPORTS:**

Curriculum & Data Coordinator Report, Mrs. Deborah Wilkinson  
 Superintendent Report, Ms. Patricia Gibbons  
 Transportation Report, Mr. Jacob Phelps

**CORRESPONDENCE AND COMMUNICATIONS**

- 7. Correspondence Log: Following meeting held on January 12, 2023
- 8. Calendar of Events: February 2023

- 9. **ITEMS FOR NEXT MEETING, March 9, 2023**
  - Nothing noted

**RECOMMENDATIONS AND ACTION**

**10. Board Action:**

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- **Accept Resignation one (1) FTE English Teacher, Gr. 7-12**
- **Appoint one (1) FTE Cleaner**
- **Appoint two (2) Long-term Substitutes, ELA Gr. 7-12**
- **Appoint one (1) 2022-23 Varsity Softball Coach**
- **Appoint three (3) 2022-23 Event Chaperones**

Motion for approval by Ray McIntosh, seconded by Shauna Dupee. Motion is approved 5 – 0.

**11. Board Action:** Personnel Changes as listed

**BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Kathy Gardner, and seconded by Ray McIntosh. Motion is approved 5 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Anthony Dacunto	1 FTE English Teacher, Gr. 7-12	February 28, 2023

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Kent Sloat	1 FTE Cleaner	\$15.20 per hour	12-month probationary period: 2/6/2023-2/5/2024	Retroactive: Feb. 6, 2023
Patricia Gorman	Long-term Substitute, English Teacher, Gr. 7-12	Days 1-15: \$135 per day Days 16, plus: \$249.08 per day	N/A	Mar. 6 - Apr. 6, 2023
Lorraine Caramanna	Long-term Substitute, English Teacher, Gr. 7-12	Days 1-15: \$145 per day Days 16, plus: \$249.08 per day	N/A	Apr. 17 – June 23, 2023
Adrienne Teachout	2022-23 Chaperone	Game Chaperone: \$46 Dance Chaperone: \$46 Music Concert Chaperone: \$36	N/A	Retroactive: Dec. 15, 2022
Alexandria Patnode	2022-23 Chaperone	Game Chaperone: \$46 Dance Chaperone: \$46 Music Concert Chaperone: \$36	N/A	Feb. 10, 2023
Emma Espey	2022-23 Chaperone	Game Chaperone: \$46 Dance Chaperone: \$46 Music Concert Chaperone: \$36	N/A	Retroactive: Jan. 18, 2023

(D) PAID Coaching Appointments as listed:

Name	Spring 2022-23 Sports	Stipend	Coaching Certification	Effective Date
Mackenzi Goutremout	Varsity Softball Coach	\$3,849	Teacher Assistant	February 10, 2023
Eric Heath	Co-Ed Golf Coach – pending 1 <sup>st</sup> Aid & CPR refresher course	\$3,048	Teacher	February 10, 2023

**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**12. Board Action:**

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, one set of the following prospective employee’s fingerprints for employment has been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kent Sloat – Cleaner**

Motion for approval by Kathy Gardner, seconded by Scott Rickett. Motion is approved 5 – 0.

**13. EXECUTIVE SESSION:**

Motion was made by Ray McIntosh, seconded by Scott Rickett, to enter into executive session to discuss litigation strategy regarding a current specific legal matter. Motion approved 5 – 0. Time entered, 6:45 PM.

**14. RETURN to REGULAR MEETING:**

Motion was made by Kathy Gardner, seconded by Ray McIntosh, to adjourn the executive session and reconvene to the regular meeting with motion approved 5 – 0. Time returned, 7:13 PM.

**Motion for Adjournment:**

**There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Ray McIntosh, seconded by Kathy Gardner, with motion approved 5 – 0. Time adjourned: 7:14 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, February 9, 2023
- All minutes are unofficial until approved by the Board of Education